

Updates for Registered Clubs and Organizations (RCOs)

January 31st, 2022

Dear RCO Leaders,

The information we are receiving for Spring 2022 is rapidly changing. Please read the below email for some important updates regarding club/organization activities. If there are any changes to club and organization activities, we will send a new message and add all our communication to [this website](#). As a reminder, please actively check the [DoYourPart](#) page for UC Merced's updates.

With the most recent [campus updates](#) of the staged turn to campus, this will not affect registered club and organization activities on campus. As previously stated, in-person registered club and organization activities, events, and meetings can resume **January 31st, 2022**. RCO's need to be mindful that not everyone might be back and to not create expectations that their peers will return before in-person instruction resumes for everyone.

Please note the following **event guidelines**:

- **Face coverings required for any indoor gathering.**
- Registered clubs and organizations can request **masks, hand sanitizer, and cleaning wipes** for any event or meeting. These must be requested **at least 1 week** prior to your event. Please email studentinvolvement@ucmerced.edu to request.
- **No in-person events or gatherings can occur until January 31st, 2022.**
 - **Tabling can begin this day!** Follow [these steps](#) to submit your tabling requests.
 - We encourage all RCOs with 50+ members to continue to have their weekly meetings virtually.
- *No outside guests are allowed for social events at this time (including alumni)*
- Indoor events will be limited to no more than 50 guests
 - You are not allowed to book multiple spaces to allow for more than 50 in attendance for your indoor event.
 - If you anticipate your indoor event reaching more than 50 people, we encourage you to plan a hybrid or virtual event instead.
- Serving food indoors should be avoided unless it is grab-and-go and not consumed at event
- Face coverings are required for all **participants for all indoor meetings/events regardless of vaccination status**
- Outdoor events of over 100 guests must be approved by a senior leader of your respective area. (Please reach out to hmontoya2@ucmerced.edu for support)
- UC Merced students, staff and faculty who are fully vaccinated are not required to wear face coverings while attending outdoor events. **However, when visitors are allowed back on campus, all visitors must wear face coverings outdoors, whether they all full vaccinated or not**
- Accurate attendee registration is required for all events to aid in contact tracing if needed



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- Guests may not enter University facilities if they have tested positive for COVID-19 or feel unwell
- Any events your organization will be having from **November 19th, 2021, until February 14th, 2022**, will need additional approval from Student Affairs leadership. Please email hmontoya2@ucmerced.edu to learn more about how to seek approval for your event.
 - A proposal will need to be submitted to OSI at least **2 weeks in advance**. Hayley Montoya, our Interim Assistant Director will support you with this proposal.
General meetings are the only exclusion to the above approval.

Please regularly check the [do your part page](#) to stay updated with campus policies as it relates to knowing what to expect on-campus.

If you have any questions at all as it relates to your club or organization, please reach out to our [staff](#) for support! Stay safe & well! We thank you in advance for your flexibility as we start the Spring 2022 semester.

Warm Regards,
Office of Student Involvement Staff
studentinvolvement@ucmerced.edu