



## Office of Student Involvement Clubs and Organizations Accountability Agreement

The Office of Student Involvement working collectively with campus partners and agencies to help our campus to reopen during the coronavirus disease (COVID-19) pandemic.

Our goal is to provide enough information so that clubs and organizations can plan accordingly under their own circumstances, while providing them opportunity to advance their personal mission, activities and club development in a safe, healthy, considerate matter. The Office of Student Involvement will provide along with this document categories of activities and events that we will be approving, providing guidance on steps and procedures that need to happen for your event to be approved in order to ensure the safety of our students and campus community.

In addition, if you do not adhere to the procedures and guidelines set forth by our office, partners or local health agencies, your club and organization will be given sanctions and in some cases you will lose campus privileges and if behavior is not corrected, loss of campus recognition.

### Club/ Organization Infraction Process:

Any and all alleged violations will be sent to the Office of Student Rights and Responsibilities for due process. Clubs and Organizations can expect the following sanctions for violations to OSI guidelines.

- **Level 1 (Warning):** The club will be officially notified in writing and given a specific time to remedy the situation. It is the club's responsibility to provide proof the issue has been corrected in a timely manner.

\*A warning notifies the Club and Organization that their actions are inconsistent with the standards of behavior set forth in the UC Merced Principals of Community, Office of Student Involvement policies and procedures. A warning has no immediate effect upon the Club and Org's status at the University. However, once given a warning, the club and organization should expect more severe outcomes to result from any subsequent violations.

Provide proof within 24 hours to the Office of Student Rights and Responsibilities in the following format:

- Picture and Email send to the Office of Student Involvement staff member that issued the warning.
- Video and email send to the Office of Student Involvement staff member that issued the warning.
- Schedule meeting Office of Student Involvement staff member that issued the warning.

- Need to attend or reattend the Risk Management/Policy Awareness workshop presented by the OSI staff.

• **Level 2 (Probation):** If the situation/issue is not remedied within the given time frame when the warning occurred, or a second offense occurs within one school year, a level 2 infraction can or will be issued. The Office of Student Rights and Responsibilities may place a club for probation.

\*\*Probation notifies the Club and Organization that they must avoid any further violations of the UC Merced Principals of Community, Office of Student Involvement policies and procedures for a specified period of time and includes the probability of more severe disciplinary sanctions, including suspension or Loss of Campus Recognition, if the Club and Organization is found in violation of the UC Merced Principals of Community, Office of Student Involvement policies and procedures during the probationary period. The Club and Organization on probation are not in good standing with the University; therefore, certain co-curricular activities may be prohibited to the Club and Organization while on probation. A Club and Organization will remain on disciplinary probation status, at least, through the date indicated or until the date all assigned sanctions have been completed, whichever occurs later.

In this level the clubs and organization can expect the following lose the following privileges:

- Not allowed to reserve campus facilities or space on campus events
- Cannot host events or activities on or off campus
- Cannot apply for campus funding( OSI, ASUCM, etc)
- Cannot apply for campus/ national award recognition

• **Level 3 (Loss of Campus Recognition):** Upon reaching level three status in one year or failing to correct issues that have been previously brought to attention, a club’s approval/constitution can or will be cancelled for the remainder of the school year by the Office of Student Rights and Responsibilities. Clubs that are dissolved may apply as a new club for the next school year.

A Club or Organization who has Loss of Campus Recognition from the University is permanently prohibited from participating in any University activities, academic or otherwise, and will be restricted trespassed from all University property and University sponsored activities.

**By signing below, I agree to abide by the rules and requirements stated above. I agree to comply with the terms stated above, and I understand that violation of these guidelines will result in stated consequences:**

Club/ Organization President: \_\_\_\_\_ Date: \_\_\_\_\_

Club/ Event Organizer /Social Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Club Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Internal Use Only:**

Office of Student Involvement Staff: \_\_\_\_\_ Date: \_\_\_\_\_