



Office of Student Life - Environmental Health & Safety
Temporary Food Event Application

5200 N Lake Road, Merced, CA 95343 | EHS: 209.228.2347 | OSL: 209.228.5433

Name of Event:	Event Location:	Event Date(s):
Name of Club / Organization / Affiliate		Time(s):
Name of outside vendor (if being used)		
Club / Organization / Affiliate-Contact Person:	Email:	Phone ()

Description of Items being Prepared / Served, indicate NA if non-applicable, – list additional items on back of this form if needed

FOOD ITEM	WILL ITEM BE INDIVIDUALLY PACKAGED?	WHERE IS FOOD PREPARED? (booth/licensed kitchen)	COOKING PROCEDURE (i.e. grill/deep fry)	HOW IS FOOD BEING KEPT HOT/COLD?

Date and Place Where Food/Ingredients Will Be Purchased:	Complete Address:

Where will food be stored prior to the event?	List Cooking and Storage Equipment:

How food product is kept hot/cold during transportation to the food event?	Length of time in transport:

<u>Handwashing Facilities:</u>	<u>Utensil Washing Facilities:</u>	<u>Venue Diagram Attached:</u>
<input type="checkbox"/> Plumbed Sink	<input type="checkbox"/> Plumbed Sink	<input type="checkbox"/> Yes
<input type="checkbox"/> 2.5 gal minimum gravity flow container	<input type="checkbox"/> Washing & Sanitizing Containers	<input type="checkbox"/> No

Your signature on the line below indicates that you and your organization agree to the following:

- All individuals who will be working will read and comply with the regulations and guidelines contained in the "Guidelines for Food Safety at Temporary Events" brochure.
- No food at the event shall be prepared in a private residence (Exceptions made on a case by case basis).
- The complete form shall be submitted for review and approval at least 10 working days prior to the event.
- This approved permit application must be available on site for review during the event. Event is subject to inspection and any noncompliant foods will be discarded.

Printed Name /Signature of Applicant: _____ Date _____

OSL/EHS Approval - Printed Name / Signature: _____ Date _____

Page 2 - Temporary Food Event Application

List additional food items here:

FOOD ITEM	WILL ITEM BE INDIVIDUALLY PACKAGED?	WHERE IS FOOD PREPARED? (booth/licensed kitchen)	COOKING PROCEDURE (i.e. grill/deep fry)	HOW IS FOOD BEING KEPT HOT/COLD?

For additional information contact either:

1. Office of Student Life at (209) 228-5433

<http://studentlife.ucmerced.edu/>

2. Office of Environmental Health & Safety at (209)228-4234

<http://ehs.ucmerced.edu/>

This form was prepared by the UC Merced Office of Student Life and Office of Environmental Health and Safety

Revision date: July 25, 2013